## **DRINKSTONE PARISH COUNCIL**

## **SUMMONS TO COUNCILLORS**

You are hereby summoned to attend the Annual Meeting of the Council on **Monday 8<sup>th</sup> May 2017** 

at 7.30pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda below.

## **MEMBERS OF THE PUBLIC**

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

	<u>AGENDA</u>
17.05.01	Election of Chairman of Council
17.05.02	To receive the Chairman's Declaration of Acceptance of Office or to decide when, otherwise, this shall be done.
17.05.03	Election of Vice chairman of Council.
17.05.04	Apologies for Councillor absence to be noted or accepted and other absences noted.
17.05.05	Proposal: Cllr Youngs; That the Minutes of the Parish Council meeting held on 3 <sup>rd</sup> April 2017, as tabled, be agreed as a true record.
17.05.06	To receive any Members' Declarations of Local Non-pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
17.05.07	To discuss the appointment of the following Portfolio holders and Council representatives on external bodies and to take action as appropriate.  7.1 Playing Field Officer;  7.2 Allotments Officer;  7.3 Footpaths Officer;  7.4 Tree Warden;  7.5 Village Hall Committee Representative;  7.6 PCC Representative.
17.05.08	Public comment or question invited on any Agenda item.
17.05.09	To consider correspondence to this meeting not dealt with as an Agenda item.
17.05.10	To receive any report to this meeting from District Council Ward Member Cllr Penny Otton and other reports from external agencies and to take action as appropriate.
17.05.11	To receive a report from the Parish Clerk and to take action as appropriate.
17.05.12	To note the following authorised payments:  12.1 Anglian Water £27.75 Lloyds $000062$ 12.2 TOP Garden Services £62.50 Santander $200437$ 12.3 Peter Dow £158.37 Santander $200438$
17.05.13	To note the following payments for authorisation: 13.1 26.04.17 SALC Subscription £245.17
17.05.14	To note the current account balances and reconciliation, as scheduled, to 30.04.17, and that

they are to be verified against Bank Statements not yet to hand.

17.05.15	Proposal: Cllr Youngs; That this Council approves the accounts for the 12 months ended 31.03.17, tabled as Appendix A, and authorises The Chairman and the Responsible Finance Officer to sign them as approved.
12.05.16	Proposal: Cllr Youngs; That this Council approves the Annual Governance Statement 2016/17, being Section 1 of the Annual Return to the External Auditor as tabled at Appendix B and authorises the Chairman and Clerk to sign accordingly.
12.05.17	Proposal: Cllr Youngs; That this Council approves the Accounting Statement 2016/17, being section 2 of the Annual Return to the External Auditor as tabled at Appendix C and authorises the Chairman and the Responsible Finance officer to sign accordingly.
12.05.18	To note any Planning results as notified by MSDC.
12.05.19	To consider Planning applications as notified by MSDC for comment:  19.1 1555/17 Application for Outline Planning Permission including access for a single cottage of one and a half storeys. Details of appearance, landscaping, layout and scale will be provided by a further Reserved Matters application.  Location: Land adjacent to Hammond Lodge, Rattlesden Road IP30 9TL
12.05.20	Any other Planning matters for information, to be noted or for inclusion on a future agenda.
12.05.21	Public comment or questions on any matter of Council business.
12.05.22	Any other Council business for information, to be noted or for inclusion on a future agenda.
12.05.23	To confirm that the scheduled date for the next Ordinary Meeting of Council is Monday $5^{\text{th}}$ June.
12.05.24	Close of meeting.

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